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Management Accountant

The Role:

The Management Accountant will be responsible for all record-keeping and transactional processing including the preparation, accuracy, and interpretation of monthly management accounts. This also includes the integrity and compliance of all accounting records and the investigation of variances, trends and reconciling items. This will require liaison with the Financial and Commercial Services Manager, to whom the role reports, the Director responsible for BCS and the heads of each business segment. In addition, this role will support the Credit Control and Cost Clerk functions.

Key Responsibilities:

Finance

- Prepare management accounts using the appropriate methods and present in the correct format.
- Highlight variances and trends to business leaders and work with them to identify the root cause and further analysis to decision making.
- Reconcile revenue and costs reported in the management accounts to the finance accounting records.
- Prepare and post month-end journals and approve intercompany transactions.
- Assist with the management of Accounts Payable and Receivable functions, ensuring aged invoices are resolved efficiently and preventative actions are taken.
- Working with the sales teams and credit control to manage cash collection.
- Evaluate customer creditworthiness and advise on credit terms as appropriate.
- Coordinate all bank payments, receipts and reconciliation.
- Schedule reviews with department managers to review monthly figures.
- Discuss and resolve queries highlighted, unusual cost trends and 3 monthly forecast.
- Prepare capital expenditure business cases in conjunction with proposers sponsors.
- Analyse financial data on sales, stock, plant utilisation to identify and resolve issues.
- Provide financial data for Research and Development expenditure (RDEC) submission.

Customer Support

- Produce weekly charge reports to the regional business units.
- Follow up on all queries raised, and journal charges into the system on agreed dates.
- Assist the regional Barhale businesses, resolving queries and taking necessary corrective actions.
- Resolve financial issues for more complex customer transactions or issues.

System, Process & Quality

- Support financial year end audit process and resolve audit queries efficiently.
- Challenge processes to create efficiencies and drive continuous improvement with the Management Team.
- Provide support and cover for Credit Control and Cost Clerk functions to ensure tasks are completed within agreed deadlines.

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Key measures & targets:

- Accuracy of monthly finance reports
- Successful reconciliations
- Cash collection and up to date invoice processing

Key relationships:

- Financial and Commercial Services Manager (line manager)
- Director responsible for BCS
- Management team
- Central finance team

Person Specification:

The successful candidate is likely to meet all of the following criteria:

Essential

- ACA/ACCA/CIMA Qualified, Part Qualified or Qualified by Experience
- High-level understanding of Microsoft Office, with the ability to produce and manipulate reports using formulas and pivot tables.
- Strong verbal and written communication skills
- Ability to produce accurate, relevant information promptly
- Adopt and improve current business working methods
- Proactive in problem-solving
- Challenging and inquisitive nature

Desirable

- Experience in either construction, plant hire or sales and distribution

Benefits:

As well as offering a competitive salary, remuneration for this role includes flexible benefits, which provides a range of guaranteed benefits including but not limited to:

- 5% Company pension contribution
- Life Assurance at 2 x notional salary
- Single person's private medical cover
- Permanent Health Cover

About BCS Group:

BCS Group, a subsidiary of Barhale Holdings Plc, is a privately owned company. We are a leading supplier of safety and construction products and services that has depots in both the Midlands and Scotland. We pride ourselves on providing a first-class service to all our customers, ensuring the right product or solution is delivered to the right location on time. With over 5,000 items within our core range, BCS Group can fulfil any order and ensure it is delivered directly via our dedicated transport fleet or our partners.

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Manufacturing: Our capabilities include standard and bespoke signage, labels, temporary and permanent road traffic signs and bespoke steel fabrication/installation which includes foot bridges, walkways, flooring, guardrails, ladders and tunnelling products.

Extensive Stock Range: Distributor of leading industry brands in PPE & clothing, traffic management, safety & lifting and site equipment products. These include Bollé, Pulsar, Globus, Rock Fall, Progarm, Portwest, Melba Swintex, Oxford Plastics, JSP, Nissen, Carters, Orafol, Crowcon, Radiodetection, Dräger, Ridgegear, and Plant Nappy.

Safety Equipment Servicing: Specialist safety & lifting repair, calibration and inspection since 1999. We have our own purpose-built maintenance and calibration facility for gas detection, cable avoidance, breathing apparatus and lifting equipment which along with our fully equipped mobile calibration unit is where all maintenance and repairs are carried out. Our staff are trained and fully qualified in maintenance, calibration and inspection of a full range of specialist safety & lifting equipment.

Our People: With a direct work force philosophy, the company culture is driven by our core values, which describes how we act day-to-day. We ensure all your needs are met through our national call centre and dedicated account management.

Triple Accreditation: ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 and ISO 50001:2011 standards, which means our customers can have complete confidence that we have an ongoing commitment to be a safe, efficient and responsible partner.

How to apply:

vacancies@bcsgroup.co.uk